



## Post 16 Transition Checklist

<b>Start researching options:</b> 6 <sup>th</sup> form, college, apprenticeship From end of Year 10	<input type="checkbox"/>
<b>Check grade requirements</b> for courses that are of interest From end of Year 10	<input type="checkbox"/>
<b>Attend Open Days/Evenings</b> for local colleges and 6 <sup>th</sup> forms (details can be found on college websites). Check deadlines for applications. Autumn and Spring term, Year 11	<input type="checkbox"/>
<b>Create revision plan</b> for Year 11 mock exams First half Autumn term, Year 11	<input type="checkbox"/>
<b>Organise all your revision resources</b> (revision guides, teacher provided helpsheets, online resources) First half Autumn term, Year 11	<input type="checkbox"/>
<b>Make college applications</b> From Autumn term, Year 11 (the colleges will accept applications in Summer term of Year 11)	<input type="checkbox"/>
<b>Make 6<sup>th</sup> form applications</b> Usually deadlines are in the first half of Spring term, Year 11. Check the school website.	<input type="checkbox"/>
<b>Check for apprenticeships opportunities</b> From January, Year 11	<input type="checkbox"/>
<b>Check emails (including spam/junk folders) for communications from college.</b> They will send confirmation of the application and will usually invite you to a course introduction meeting/interview.	<input type="checkbox"/>
<b>Create revision plan for GCSE exams</b> What worked well in the mock/rehearsal/practice exams? How can your teachers and parents/carers help you?	<input type="checkbox"/>
<b>Ask your school for your SEN and EAA (exam access arrangements) documentation</b> Schools have different systems. Some will forward directly on to the colleges, others ask that you collect your file. Check with your school	<input type="checkbox"/>
<b>Contact your new Post-16 setting regarding additional support</b> If you think you will need support, then contact the Additional Learning Needs teams (sometimes also called Inclusion or SEN team)	<input type="checkbox"/>
<b>GCSE results day</b> Complete enrolment process during the week after GCSE results day. Each institution will share their process. Financial support is available. Check eligibility on institution website.	<input type="checkbox"/>

It is always a good idea to consider more than one option for Post-16 education and training.

For more information regarding DSPL7 Post-16 support: <http://www.dspl7.org.uk/post-16-transition-1/>